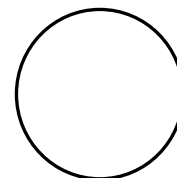




**INSTITUTE OF CLIMATE ADAPTATION AND
MARINE BIOTECHNOLOGY
UNIVERSITY MALAYSIA TERENGGANU
21030 KUALA NERUS, TERENGGANU**

Phone: +609-6683661, Fax: +609-6683105



**BORANG PENDAFTARAN PENGGUNA
USER REGISTRATION FORM**

Butiran Pemohon / <i>Details of Applicant</i>			
Nama/ Name			
No. Telefon/ Phone no.		ID pelajar/ Student ID.	
Email			
Kategori pelajar	<input type="checkbox"/> Pelajar PhD/ PhD student <input type="checkbox"/> Pelajar Sarjana/ Master student <input type="checkbox"/> Pembantu Penyelidik / Research Assistant <input type="checkbox"/> Pelajar Tahun Akhir / Final Year Student <input type="checkbox"/> Pelajar Latihan Industri / Internship <input type="checkbox"/> Lain-lain/ Others		
Institusi/ Institution			
Tajuk Projek/ Project Title			
Tarikh mula penggunaan makmal (dari)/ Date of usage (from)		Hingga (to)	
Nama Penyelia/ Supervisor's name			
Institusi/ Institution			
Nama Penyelia 2/ Co-Supervisor's name			
Institusi/ Institution			

CATATAN/ REMARKS (For Office Use Only)

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Makmal/ Laboratories:

Penting *Sila hubungi Pegawai bertanggungjawab untuk makmal yang berkenaan untuk mendapatkan tempat dan pengesahan **(Please approach the PIC of your respective labs for verification purposes)**

No.	Laboratory	PIC	PIC Acknowledgement
1	Genomic/ Proteomic/ Immunology lab	Mr Thirukanthan	
2	Natural Product	Mrs. Desy Fitrya	
3	Histology/ Animal House/Autopsy	Mr. Thirukanthan	
4	Animal Tissue Cell Culture lab	Mr. Thirukanthan/Mrs. Murni Nur Islamiah	
5	Microbiology lab	Mrs. Nor Atikah	
6	Special Project lab	Mrs. Maizatul Akmal	
7	Bioinformatics lab	Mr. Thirukanthan/Nur Asniza Aziz	
8	Climate Change lab	Mr. Aswardy	

Other Laboratories/ Room/ Unit

1	Preparation Room 1 – Mr. Aswardy	4	Autoclave Room 1 – Mr Aswardy
2	Preparation Room 2 – Mrs Maizatul Akmal	5	Autoclave Room 2 – Mrs MAizatul Akmal
3	Equipment Room – Mr. Julius	6	Freezer Room – Mr Ridzuan

RUJUKAN/REFERENCE



Book of Safety and Health Regulation (Malay Ver.)

*Pengguna makmal mesti membaca dan memahami buku keselamatan ICAMB untuk rujukan
(Lab users must read and understand the ICAMB safety book for reference)

'ONE TIME REGISTRATION (OTR)' Registration



Pengenalan Makmal ICAMB
INTRODUCTION TO ICAMB LABORATORY: A BEGINNER'S GUIDE

Video peraturan asas makmal
VIDEO BASIC LABORATORY RULES AND REGULATION



PERATURAN MAKMAL/ LABORATORY RULES AND REGULATION

Sila ambil perhatian bahawa institut menitik beratkan isu keselamatan makmal. Pelajar yang tidak mematuhi peraturan tidak dibenarkan menjalankan kerja makmal.

Please note that the institution addresses the issues of Laboratory safety very *seriously*. Students will not be allowed to conduct any experiments if the rules and regulations are not obeyed at any given time.

Keahlian makmal akan **digantung** jika gagal mematuhi peraturan berikut:

All lab users are obliged to the following rules mentioned below; failing to do so would cause the suspension of your memberships.

- i. Semua pengguna mestilah mendaftar 7 hari sebelum memulakan kerja.
All students, must register 7 days before start lab work
- ii. Di larang makan, minum atau merokok di makmal.
Do not eat, drink or smoke in the laboratory.
- iii. Sebarang kemalangan hendaklah dilaporkan kepada pegawai makmal dengan kadar segera.
Report all accidents, breakages to the Lab Officer as soon as possible.
- iv. Semua barang mestilah dilabel dengan jelas nama, tarikh dan kandungannya.
Label all items clearly, including name, date and contents.
- v. Semua pengguna makmal MESTILAH mengetahui prosedur kecemasan di makmal. Sekiranya ragu-ragu sila rujuk Pegawai Makmal.
All lab users MUST familiarize themselves with the emergency procedures in the laboratory. If in doubt refer to the Lab Officers.
- vi. Setiap pengguna makmal MESTILAH memakai pakaian yang sesuai, penggunaan baju makmal dan kasut tertutup adalah WAJIB sepanjang bekerja dalam makmal.
All lab users, prior to commencing work, must be properly attired, and lab coats and covered shoes MUST be worn at all times when working in the laboratory.
- viii. Pihak institut tidak akan bertanggungjawab ke atas kerosakan / kehilangan sampel di dalam makmal.
The institution will NOT be responsible for any damages/losses of the stored samples within the laboratory.
- ix. Ahli tidak berdaftar tidak dibenarkan menemani pengguna makmal.
Lab users shall not be accompanied by non-registered users at any given time.
- x. Pengguna perlu memperakukan kerja yang dijalankan di institut dalam semua penerbitan yang berkaitan (Sila rujuk pegawai untuk maklumat lanjut).
Lab users are required to acknowledge the Institution of where the actual experiment was carried out in all form of publications (please refer to the lab officers for further details).

Dengan Menandatangani Borang Ini, Pengguna Telah Membaca, Memahami Dan Mengikut Peraturan Serta Keperluan Dalam Garis Panduan Keselamatan Oleh Institut Ini.

By Signing This Acceptance, The Student Acknowledges That They Have Read, Understood And Accepted The Rules And Requirements Of The Safety Guidelines Practiced By This Institution.

Saya Telah Membaca, Memahami Dan Bersetuju Untuk Mematuhi Peraturan Di Atas Dan Akan Bertanggungjawab Ke Atas Kemalangan Yang Berpunca Dari Kelalaian Sendiri.
I Have Read, Understand And Agree To Be Bound By All The Rules And Regulation Mention Above And I Will Be Responsible For All The Accident Caused By My Own Carelessness.

Saya Telah Mengisi, Memahami Dan Menyertakan 'Borang Kawalan Bahan-Bahan Hazard Kepada Kesihatan Dan Penilaian Risiko' Bersama Borang Pendaftaran Ahli
I Have Completed, Understand And Attached The 'Control Of Substances Hazard To Health And Risk Assessment Form' Together With The Membership Registration Form

Kelulusan/Approval

Tanda tangan pemohon / Signature of applicant :	Tanda tangan Penyelia/pensyarah Signature of Supervisor/Lecturer:
<hr style="border: 0.5px solid black;"/> Nama/ Name: Tarikh/ Date:	<hr style="border: 0.5px solid black;"/> Nama/cap: Name/Stamp: Tarikh/ Date:

Untuk kegunaan pejabat/ For Office Use Only	
Diluluskan oleh/ Approved by:	Diterima oleh/ Received by:
<hr style="border: 0.5px solid black;"/> Pegawai Sains ICAMB/ ICAMB's Science Officer Nama/cap/: Name/Stamps: Tarikh/ Date:	<hr style="border: 0.5px solid black;"/> Penolong Pegawai Sains ICAMB: ICAMB's Assistant Science Officer Nama/cap/: Name/Stamps: Tarikh/ Date:

PENGESAHAN PENAMATAN PROJEK PENYELIDIKAN/ **ACKNOWLEDGEMENT OF RESEARCH PROJECT COMPLETION**

Saya mengaku telah memenuhi kesemua kriteria yang telah ditetapkan oleh pengurusan ICAMB seperti yang disenaraikan di bawah:

I hereby confirm to have complied to all the requirements set by the management of ICAMB as listed below:

√	<i>Perkara/ criteria</i>	<i>PIC Acknowledgement</i>
	Memulangkan kad akses makmal	<hr/> Nama/ Name : Tarikh/ Date :
	Membersihkan dan mengosongkan ruang kerja dan loker (makmal)	
	Membersihkan dan mengosongkan ruang pelajar dan loker	
	Melupuskan/ memindah milik bahan kimia di dalam ruang simpanan (stor bahan kimia, stor kimia sementara, locker makmal, cabinet bahan kimia dll.)	
	Melupuskan/ memindah milik sampel di dalam ruang simpanan (peti sejuk, bilik sejuk, inkubator, rak simpanan dll.)	
	Melupuskan buangan terjadual (kimia/biologi)	
	Memulangkan alat radas/ peralatan dll. dalam keadaan baik.	
	Memulangkan/ memindah milik kunci kabinet bahan kimia	

Tanda tangan Pemohon / Signature of applicant :	<hr/> Nama/ Name : Tarikh/ Date :
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Untuk kegunaan pejabat/ For Office Use Only	
Tanda tangan Pegawai/ Penolong Pegawai Sains / Signature of Science/ Assistant Science Officer :	<hr/> Nama/ Name : Tarikh/ Date :