



**INSTITUTE OF MARINE BIOTECHNOLOGY
UNIVERSITY MALAYSIA TERENGGANU
21030 MENGABANG TELIPOT
KUALA TERENGGANU
TERENGGANU**
Phone: +609-6683603/3602, Fax: +609-6683105 | UMT/IMB/LAB/002 (2022)

**BORANG PENDAFTARAN AHLI
MEMBERSHIP REGISTRATION FORM**

Butiran Pemohon / Details of applicant:			
Nama / Name			
No. kad pengenalan/ Identity Card/ Passport No.		No. pelajar /Student No.	
No. Telefon /Phone no		Email	
Jawatan/Positions:	<input type="checkbox"/> Pelajar PhD/PhD student <input type="checkbox"/> Pelajar Sarjana/Master student <input type="checkbox"/> Pembantu penyelidik / Research Assistant <input type="checkbox"/> Pelajar Tahun Akhir / Final Year Student <input type="checkbox"/> Lain-lain/Others		
Fakulti/ Institut/ Jabatan/Faculty/Institute/ Department:			
Tajuk Projek/ Project Title			
Tarikh Penggunaan makmal(dari)/Date of usage (from)		Hingga(till)	
Nama Penyelia/ Supervisor name			
Fakulti/ Institut/ Jabatan/Faculty/Institute/ Department			

Laboratories:

*Penting *Sila hubungi Pegawai bertanggungjawab untuk makmal yang berkenaan untuk mendapatkan tempat dan pengesahan (Please Contact PIC for lab needed for place and signature)*

- Genomic/ Proteomic/ Immunology (Mr Thirukanthan/Mr Khairul Syamir)
- Plant Tissue Culture (Mr. Julius Yong Fu Siong)
- Natural Product (Mrs. Desy Fitrya/ Mrs. Aisha)
- Bio-Toxico Analysis/Histology/ Animal House/Autopsy (Mr. Thirukanthan/ Mr. Ridzuan)
- Animal Tissue Cell Culture (Mr. Thirukanthan/Mrs. Murni Islamiah/Mr. Aswardy)
- Microbiology (Mrs. Atikah/ Mr. Aswardy)
- GMP/Project lab (Mrs. Maizatul)
- Bioinformatics (Mr. Thirukanthan/Mrs. Asniza)
- Preparation lab 1 (Mr. Julius Yong Fu Siong/ Mr. Aswardy)
- Wet Lab/ Preparation lab 2 (Mr. Julius Yong Fu Siong/ Mr. Khairul Syamir/ Mr. Ridzuan)
- Equipment Room (Mr. Julius Yong Fu Siong/ Mrs. Kamariah)
- Autoclave Room (Mrs. Maizatul/ Mr. Aswardy)

UNDANG-UNDANG DAN PERATURAN/ RULES AND REGULATION MAKMAL INSTITUT BIOTEKNOLOGI MARIN / INSTITUTE OF MARINE BIOTECHNOLOGY LABORATORY

Sila ambil perhatian bahawa institut menitik beratkan isu keselamatan makmal. **Pelajar yang tidak mematuhi peraturan tidak dibenarkan menjalankan kerja makmal.** *Please note that the institution addresses the issues of Laboratory safety very seriously. **Students will not be allowed to conduct any experiments if the rules and regulations are not obeyed at any given time.***

Keahlian makmal akan dilucutkan jika gagal mematuhi peraturan berikut:

All lab users are obliged to the following rules mentioned below; failing to do so would cause the revocation of your memberships.

- i. Semua pengguna mestilah mendaftar 7 hari sebelum memulakan kerja. *All students, must register 7 days before start lab work*
- ii. Di larang makan, minum atau merokok di makmal. *Do not eat, drink or smoke in the laboratory.*
- iii. Semua kemalangan (kecil atau besar) hendaklah dilaporkan kepada pegawai dengan kadar segera. *Report all accidents, breakages (major or minor) to the Lab Officer as soon as possible.*
- iv. Semua barang mestilah dilabel dengan jelas nama, tarikh dan kandungannya. *Label all items clearly, including name, date and contents.*
- v. Semua pengguna makmal MESTILAH mengetahui prosedur kecemasan di makmal. Sekiranya ragu-ragu sila tanya Pegawai Makmal untuk panduan. *All lab users MUST familiarize themselves with the emergency procedures in the laboratory. If in doubt ask the Lab Officers for guidance.*
- vi. Setiap pengguna makmal MESTILAH memakai pakaian yang sesuai, menyarung baju makmal dan kasut tertutup sepanjang bekerja dalam makmal. *All lab users, prior to commencing work, must be properly attired, and lab coats and covered shoes MUST be worn at all times when working in the laboratory.*
- vii. Pengguna mestilah memiliki buku log untuk kegunaan mencatat pinjaman/penggunaan peralatan dan lain-lain perkhidmatan dalam makmal. *All lab users are required to have a log book for the management of (lending/borrowing/utilizing) equipment/s and other services.*
- viii. Pihak institut tidak akan bertanggungjawab ke atas kerosakan / kehilangan sampel di dalam makmal. *The institution will NOT be responsible for any damages/losses of the stored samples within the laboratory.*
- ix. Ahli tidak berdaftar tidak dibenarkan menemani pengguna makmal. *Lab users shall not be accompanied by non-registered members at any given time.*
- x. Pengguna perlu memperakukan kerja yang dijalankan di institut dalam semua penerbitan yang berkaitan (Sila rujuk pegawai untuk maklumat lanjut). *Lab users are required to acknowledge the Institution of where the actual experiment was carried out in all form of publications (please refer to the lab officers for further details).*

Peraturan ini dikuatkuasa setiap hari dan kegagalan mematuhi akan dikenakan tindakan tatatertib *These rules will be enforced on a DAILY basis by Lab Officers and staff. Non-conformance WILL result in penalties to the student and, if necessary, more serious disciplinary procedures.*

Book of Safety and Health Regulation Institute of Marine Biotechnology

Please Scan to Access

<http://imb.umt.edu.my/wp-content/uploads/sites/15/2018/12/BUKU-KESELAMATAN-IMB.pdf>



ETBR FREE LABORATORY

**ETBR usage is
highly prohibited in
all IMB laboratory**

*Pelajar dan pengguna makmal mesti membaca dan memahami buku keselamatan IMB untuk rujukan

(Students and lab users must read and understand the IMB safety book for reference)

PELAJAR TELAH MEMBACA, MEMAHAMI DAN MENGIKUT PERATURAN SERTA KEPERLUAN DALAM GARIS PANDUAN KESELAMATAN OLEH INSTITUT INI.

BY SIGNING THIS ACCEPTANCE, THE STUDENT ACKNOWLEDGES THAT THEY HAVE READ, UNDERSTOOD AND ACCEPTED THE RULES AND REQUIREMENTS OF THE SAFETY GUIDELINES PRACTICED BY THIS INSTITUTION.

SAYA TELAH MEMBACA, MEMAHAMI DAN BERSETUJU UNTUK MEMATUHI PERATURAN DI ATAS DAN AKAN BERTANGGUNGJAWAB KE ATAS KEMALANGAN YANG BERPUNCA DARI KELALAIAN SENDIRI. (I HAVE READ, UNDERSTAND AND AGREE TO BE BOUND BY ALL THE RULES AND REGULATION MENTION ABOVE AND I WILL BE RESPONSIBLE FOR ALL THE ACCIDENT CAUSED BY MY OWN CARELESSNESS.)

SAYA TELAH MENGISI, MEMAHAMI DAN MENYERTAKAN 'BORANG KAWALAN BAHAN-BAHAN HAZARD KEPADA KESIHATAN DAN PENILAIAN RISIKO' BERSAMA BORANG PENDAFTARAN AHLI (I HAVE COMPLETED, UNDERSTAND AND ATTACHED THE 'CONTROL OF SUBSTANCES HAZARD TO HEALTH AND RISK ASSESSMENT FORM' TOGETHER WITH THE MEMBERSHIP REGISTRATION FORM)

Tanda tangan pemohon / <i>Signature of applicant :</i>	Tanda tangan Penyelia/pensyarah <i>Signature of Supervisor/Lecturer:</i>
Nama/Name: No KP/IC/Passport No: Tarikh/Date:	Nama/cop/Name/Stamp: Tarikh/Date:
Diluluskan oleh/Approved by:	Disaksikan oleh/Witnessed by:
Pegawai Sains IMB/IMB's Science Officer Nama/cop/Name/Stamps: Tarikh/Date:	Penolong Pegawai Sains IMB: IMB's Assistant Science Officer Nama/cop/Name/Stamps: Tarikh/Date:

PENDAFTARAN 'ONE TIME REGISTRATION (OTR)' SECARA ATAS TALIAN. SILA KEMUKAKAN BUKTI PENDAFTARAN OTR YANG LENGKAP SEMASA MEMOHON KAD KEBENARAN MASUK MAKMAL. (PENDAFTARAN 'ONE TIME REGISTRATION (OTR)' SECARA ATAS TALIAN. SILA KEMUKAKAN BUKTI PENDAFTARAN OTR YANG LENGKAP SEMASA MEMOHON KAD KEBENARAN MASUK MAKMAL.)

